



Important South Ramp BT Procedure Reminders!

All BT Users must read and sign the acknowledgment below

Bluetooth Access Procedures

1. Bluetooth access must be treated like any other access control device.
2. Badge-holders with BT access are not allowed to bypass the security system by passing back or loaning anyone their mobile device to use the BT access. This will be considered the same as loaning your Airport ID Badge and will result in Airport ID Badge confiscation and the termination of Bluetooth access.
3. No piggybacking through a BT **DOOR** is allowed. All badged individuals must be assigned BT access and follow escort procedures for those unbadged individuals that require door access.
4. All individuals controlling a BT **PADLOCK** gate must verify all individuals requiring unescorted access by comparing to the HNL-issued Stop List and follow proper escort procedures for unbadged individuals.

Properly Securing the BT Padlock

Once you have closed the hasp, PUSH the Blue Button to ensure the lock is closed, then like a security door, give a little extra tug to be sure it is secured. This is an extra step to ensure that the lock is secure. All open/close activities are recorded events in the BT system and a report of user activity is sent to the TSA on a monthly basis.



HNL Badge Renewal = BT Renewal

In order to have seamless BT access the individual must renew their expiring Airport ID Badge prior to the expiration date and submit the new BT Access Application during regular business hours, at least 48 hours before the old badge is due to expire. **If the Airport ID Badge expires the BT access will expire and cannot be renewed until the Airport ID Badge is renewed and a new BT Access Application is submitted.**

I acknowledge that I have read, understand and will comply with the BT procedures above.

(Print) Last First

Company

Signature

Date