



YOUR COMPANY LETTERHEAD

DATE:

STATE OF HAWAII
LIHUE AIRPORT
PASS AND ID OFFICE
LIHUE, HI 96766

Re: (ESCORT and/or DRIVING) PRIVLEDGES

To whom it may concern,

I authorize following employees to have (Escort and/or Driving) Privileges:

(List Names)

Sincerely,

Authorized Signatory Signature

(Name of Authorized Signatory for the Company)